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| **Date:** | 26/8/2019 |
| **Time:** | 18:30-19:00 |
| **Venue:** | SIS B1 classroom |
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| **Attendees:** | Giles  Yizhou  Sherman  Joshua  Sue-Anne |
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| **Agenda:** | 1. Setting up of Trello board and Github Repository 2. Defining and allocation of tasks for Milestone 1 3. Assigning of team roles |

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|  |  |  | **Due Date** |
| 1 | Block off Mon 12noon-3pm slot for project | All | NA |
| 2 | Create login page UI | Yizhou | 2 September 2019 |
| 3 | Create bootstrap/database | Sherman | 2 September 2019 |
| 4 | Create ER model | Giles | 27 Aug 2019 |
| 5 | Create Student Dashboard UI | Sue-Anne | 2 September 2019 |
| 6 | User Class + DAO | Joshua | 2 September 2019 |
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The meeting was adjourned at 1900. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Sue-Anne TAN

Vetted and edited by,

Sue-Anne TAN